

Data Point Viewer– Available Snapshots

Business Managers Folder:

- Format is three digit college/division abbreviation followed by the Snapshot Name, e.g., HHS_Active_EEs_Pay_Distr for the active employees in the HHS division.
- Snapshots are only created if there is data. For example, if the college/division does not have graduate assistants, there will not be a “GRA_Payments” snapshot for that college/division.

Snapshot Name	Refresh Frequency	Frequency Detail	Snapshot Description
XXX_Active_EEs_Pay_Distr	Daily	5:02AM	Shows all active employees within the college/division along with their payroll distribution data. Split distributions show on separate lines.
XXX_All_EEs_with_Status	Daily	5:01AM	Shows all employees within the college/division along with their current status, including terminated employees. Includes various job-related data.
XXX_GL_Expense	Monthly	6:05AM Day 1	Shows all payroll-related GL expense detail lines for the past 18 months that hit accounts within the college/division. Includes all gross income and fringe accounts.
XXX_GRA_Payments	Monthly	5:05AM Day 28	Reports all payments to graduate assistants (GA, GTA and GRA) made within the college/division. Includes payment amount, GL distribution, and date of payment.
XXX_Overloads	Monthly	5:04AM Day 28	Reports all overload payments made to faculty members within the college/division. Includes payment amount, GL distribution, and date of payment.
XXX_Posn_Mgt	Weekly	5:03AM Wednesday	Shows all positions that are active within the college/division. For filled positions shows the incumbent along with job data. If position is vacant the base data is reported with “--- Vacant---” as the incumbent.