

## Data Point Viewer-Available Snapshots

### *Payroll Folder:*

Snapshot Name	Refresh Frequency	Frequency Detail	Snapshot Description
Additional_Pay_Snap	Daily	7:57AM	Shows all additional pay records remaining to be paid including the earnings code, goal amount, and pay period amounts and effective dates. Access is limited to payroll staff.
Check_Data_Snap	Weekly	6:10AM Tuesday	Includes a record for each check/DDP listing total gross, total taxes, total deductions and net pay. Access limited to certain payroll and HR staff members.
Deductions_Taken_Snap	Weekly	6:15AM Friday	Includes a list of employees and information regarding their deduction selections.
Direct_Deposit_Snap	Weekly	6:35AM Monday Wednesday Friday	Includes Direct Deposit information and contact information. Used for notifying employees in the event of direct deposit issues or rejects. Access limited to payroll staff.
Extract43GPayments_Snap	Monthly	7:00AM Day 28	Shows all payments to GRAs and GTAs listing the department, job code, position, and gross pay amounts with pay dates.
ExtractOVLPayments_Snap	Monthly	7:02AM Day 31	Shows all overload payments to faculty members listing the department and division, check dates, and gross pay amounts.
Fedl_Tax_Status_Snap	Daily	8:01 AM	Information regarding federal tax status for employees.
General_Deductions_Snap	Monthly	6:15AM Day 1	Lists all general deductions records including the deduction code, effective dates, monthly amount and the end date for the deduction.
GL_Expense_Lines_Snap	Monthly	6:04AM Day 1	Shows all Payroll-related GL Expense detail lines for the past 18. Includes all gross income and fringe accounts.
Staff_Overload_Snap	Weekly	6:45AM Wednesday	List all staff overload payments made including the reason (acting duties, teaching, etc.), payment amount, date, earnings code and department.

<b>Snapshot Name</b>	<b>Refresh Frequency</b>	<b>Frequency Detail</b>	<b>Snapshot Description</b>
TALX_Data_Snap	Weekly	6:20AM Wednesday	Shows data reported to TALX for employment and income verification. Includes contact information, hire dates, compensation amounts and YTD payment information. Access limited to payroll and HR staff members.
Tax_Deductions_Snap	Monthly	6:05AM Day 1	Lists all tax deductions from employees by check date, tax type, tax amount and taxable wages.
YTD_Overtime_Snap	Weekly	6:38AM Wednesday	Reports all overtime hours and payment amounts by employee by quarter and year, including department and position.