

### Snapshot Name- Direct Deposit Snap

Description- Includes Direct Deposit information and contact information. Used for notifying employees in the event of direct deposit issues or rejects. Access limited to payroll staff.

Field Name	Full Name	Description	Example
Account No	Account Number	The GL Account number for the transaction	172982
Acct Type	Account Type	The account type the employee has chosen for direct deposit Ex. Checking or Savings	C
Amt Pct	Amount Percent	The percentage the employee has selected for direct deposit	\$2,600.00
Dep Amt	Department Amount	The dollar amount the employee has selected for direct deposit	\$500.00
DP Eff Date	Department Effective Date	The date that the Direct Deposit information was changed	12/29/2014
EE Status	Employee Status	The status of the employee. They fall under the following categories: A(Active), P(Leave with pay), L(Leave without pay), T(Terminated), D(Death), or R(Retired).	A
EMAIL Address	Email Address	Primary email address for the employee	imobola1@kennesaw.edu
Empl ID	Employee ID	The ADP employee number	0296357
Excess Flag	Excess Flag	Flags for excess payment made to the employee	"Y","N"
Name	Name	Last, first, and middle initial of the employee's legal name	Cox,Derek R
Partial Flag	Partial Flag	Indicates if there is a partial flag on the employees record	"Y","N"
Pay Group	Pay Group	A group of employees that share a common pay date, frequency and/or method	43C
Prenote Date	Prenote Date	The date that an ACH entry was sent to the bank to validate the routing and account number of the employees account	9/21/2009
Prenote Reqd	Prenote Reqd	Indicator on if account routing and checking number is required to be validated	"Y","N"
Prenote Status	Prenote Status	Indicator on if the prenote verification was successful	C
Priority	Priority	Indicator on how high of a priority the direct deposit issue is	1,198

Rec No	Record Number	The employee's ADP Record Number	0
Transit No	Transit Number	A unique number that identifies a specific federal/state chartered bank or savings institution	061000227