



Payroll Services 2016 Calendar

~ January 2016 ~

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1 New Year's Day Holiday	2
3	4 BW Lockout - 8am	5	6	7	8 BW Paydate	9
10	11	12	13 BW SPARS due	14 BW eTIME due	15 BW Lockout - 8am	16
17	18 Martin Luther King, Jr. Holiday	19	20 MON SPARS due	21 MON eTIME due	22 MON Lockout - 8am BW Paydate	23
24	25	26	27	28 BW SPARS due	29 MON Paydate BW eTIME due	30
31	<p>Note: DATES AND DEADLINES ARE SUBJECT TO CHANGE. Please visit http://payroll.kennesaw.edu for additional information.</p>					



Payroll Services 2016 Calendar

~ February 2016 ~

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1 BW Lockout – 8am	2	3	4	5 BW Paydate	6
7	8	9	10	11 BW SPARS due	12 BW eTIME due	13
14	15 BW Lockout – 8am	16	17	18 MON SPARS due	19 MON eTIME due BW Paydate	20
21	22 MON Lockout – 8am	23	24	25 BW SPARS due	26 BW eTIME due	27
28	29 MON Paydate BW Lockout – 8am	<p>Note: DATES AND DEADLINES ARE SUBJECT TO CHANGE. Please visit http://payroll.kennesaw.edu for additional information.</p>				



Payroll Services 2016 Calendar

~ March 2016 ~						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4 BW Paydate	5
6	7	8	9	10 BW SPARS due	11 BW eTIME due	12
13	14 BW Lockout - 8am	15	16	17	18 BW Paydate	19
20	21	22 MON SPARS due	23 MON eTIME due	24 MON Lockout - 8am BW SPARS due	25 BW eTIME due	26
27	28 BW Lockout - 8am	29	30	31 MON Paydate	Note: DATES AND DEADLINES ARE SUBJECT TO CHANGE. Please visit http://payroll.kennesaw.edu for additional information.	



Payroll Services 2016 Calendar

~ April 2016 ~

Sun	Mon	Tue	Wed	Thu	Fri	Sat
Note: DATES AND DEADLINES ARE SUBJECT TO CHANGE. Please visit http://payroll.kennesaw.edu for additional information.					1 BW Paydate	2
3	4	5	6	7 BW SPARS due	8 BW eTIME due	9
10	11 BW Lockout - 8am	12	13	14	15 BW Paydate	16
17	18	19	20 MON SPARS due	21 MON eTIME due BW SPARS due	22 MON Lockout - 8am BW eTIME due	23
24	25 BW Lockout - 8am	26	27	28	29 MON Paydate BW Paydate	30



Payroll Services 2016 Calendar

~ May 2016 ~

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4 Faculty May SPARS due	5 BW SPARS due Faculty May eTIME due	6 BW eTIME due Faculty May Lockout - 8 am	7
8	9 BW Lockout - 8am	10	11	12	13 BW Paydate Faculty May Paydate	14
15	16	17 Maymester SPARS due	18	19 BW SPARS due MON SPARS due Maymester Lockout	20 BW eTIME due MON eTIME due	21
22	23 BW Lockout - 8am MON Lockout - 8am	24	25	26	27 BW Paydate	28
29	30 Memorial Day Holiday	31 MON Paydate Maymester Paydate	<p>DATES AND DEADLINES ARE SUBJECT TO CHANGE. Please visit http://payroll.kennesaw.edu for additional information.</p>			



Payroll Services 2016 Calendar

~ June 2016 ~

Sun	Mon	Tue	Wed	Thu	Fri	Sat
<p>DATES AND DEADLINES ARE SUBJECT TO CHANGE. Please visit http://payroll.kennesaw.edu for additional information.</p>						
1	2	3	4	5	6	7
	BW SPARS due	BW eTIME due				
8	9	10	11	12	13	14
		BW Paydate				
15	16	17	18	19	20	21
	BW SPARS due	BW eTIME due				
22	23	24	25	26	27	28
	MON SPARS due Faculty SPARS due	MON eTIME due Faculty eTIME due	MON Lockout – 8am Faculty Lockout – 8am	BW Paydate		
29	30					
BW SPARS due	MON Paydate Faculty Paydate BW eTIME due* Early date due to holiday					



Payroll Services 2016 Calendar

~ July 2016 ~

Sun	Mon	Tue	Wed	Thu	Fri	Sat
					1 BW Lockout – 8am* Early date due to holiday	2
3	4 Independence Day Holiday	5	6	7	8 BW Paydate	9
10	11	12	13	14 BW SPARS due	15 BW eTIME due	16
17	18 BW Lockout – 8am	19	20 MON SPARS due Faculty SPARS due	21 MON eTIME due Faculty eTIME	22 MON Lockout – 8am Faculty Lockout – 8am BW Paydate	23
24	25	26	27	28 BW SPARS due	29 MON Paydate BW eTIME due Faculty Paydate	30
31	<p>DATES AND DEADLINES ARE SUBJECT TO CHANGE. Please visit http://payroll.kennesaw.edu for additional information.</p>					



Payroll Services 2016 Calendar

~ August 2016 ~

Sun	Mon	Tue	Wed	Thu	Fri	Sat
	1 BW Lockout - 8am	2	3	4	5 BW Paydate	6
7	8	9	10	11 BW SPARS due	12 BW eTIME due	13
14	15 BW Lockout - 8am	16	17	18	19 BW Paydate	20
21	22 MON SPARS due	23 MON eTIME due	24 MON Lockout - 8am	25 BW SPARS due	26 BW eTIME due	27
28	29 BW Lockout - 8am	30	31 MON Paydate	Note: DATES AND DEADLINES ARE SUBJECT TO CHANGE. Please visit http://payroll.kennesaw.edu for additional information.		



Payroll Services 2016 Calendar

~ September 2016 ~

Sun	Mon	Tue	Wed	Thu	Fri	Sat
Note: DATES AND DEADLINES ARE SUBJECT TO CHANGE. Please visit http://payroll.kennesaw.edu for additional information.				1	2 BW Paydate	3
4	5 Labor Day Holiday	6	7	8 BW SPARS due	9 BW eTIME due	10
11	12 BW Lockout - 8am	13	14	15	16 BW Paydate	17
18	19	20	21 MON SPARS due	22 MON eTIME due BW SPARS due	23 MON Lockout - 8am BW eTIME due	24
25	26 BW Lockout - 8am	27	28	29	30 BW Paydate MON Paydate	



Payroll Services 2016 Calendar

~ October 2016 ~

Sun	Mon	Tue	Wed	Thu	Fri	Sat
						1
2	3	4	5	6 BW SPARS due	7 BW eTIME due	8
9	10 BW Lockout - 8am	11	12	13	14 BW Paydate	15
16	17	18	19	20 BW SPARS due MON SPARS due	21 BW eTIME due MON eTIME due	22
23	24 BW Lockout - 8am MON Lockout - 8am	25	26	27	28 BW Paydate	29
30	31 MON Paydate	<p>Note: DATES AND DEADLINES ARE SUBJECT TO CHANGE. Please visit http://payroll.kennesaw.edu for additional information.</p>				



Payroll Services 2016 Calendar

~ November 2016 ~						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2 BW SPARS due	3 BW eTIME due* Early date due to holiday	4 BW Lockout – 8am* Early date due to holiday	5
6	7	8	9	10 BW Paydate	11 Veteran's Day	12
13	14	15	16 BW SPARS due	17 BW eTIME due* Early date due to holiday MON SPARS due	18 BW Lockout – 8am* Early date due to holiday MON eTIME due	19
20	21 MON Lockout – 8am	22	23	24 Thanksgiving Day Holiday	25 BW Paydate Holiday	26
27	28	29	30 MON Paydate	Note: DATES AND DEADLINES ARE SUBJECT TO CHANGE. Please visit http://payroll.kennesaw.edu for additional information.		



Payroll Services 2016 Calendar

~ December 2016 ~

Sun	Mon	Tue	Wed	Thu	Fri	Sat
DATES AND DEADLINES ARE SUBJECT TO CHANGE. Please visit http://payroll.kennesaw.edu for additional information.				1 BW SPARS due	2 BW eTIME due	3
4	5	6	7 Faculty SPARS due	8 Faculty eTIME due	9 BW Paydate	10
11	12 MON eTIME and SPARS due* Early date due to holiday	13 BW SPARS due	14 BW eTIME due* Early date due to holiday	15 Jan 2017 BW eTIME and SPARS due* Early date due to holiday	16 Faculty Paydate	17
18	19 Winter Break Vacation or Unpaid Holiday	20 Winter Break – Paid Holiday	21 Winter Break – Paid Holiday	22 Winter Break – Paid Holiday	23 BW Paydate Winter Break – Paid Holiday	24
25	26 Winter Break – Paid Holiday	27 Winter Break Vacation or Unpaid Holiday	28 Winter Break Vacation or Unpaid Holiday	29 Winter Break Vacation or Unpaid Holiday	30 MON Paydate Winter Break Vacation or Unpaid Holiday	31